

**DISTRICT ADMINISTRATION**

Esmeralda Mondragon, Interim  
Superintendent  
Bruce Abbott, Associate Superintendent:  
Business Services  
Elizabeth Kauffman, Associate  
Superintendent: Educational Services  
Andrew Ryan, Director- Human Resources  
Toni Vernier, Director –Special Education



SONOMA VALLEY UNIFIED SCHOOL DISTRICT  
17850 Railroad Avenue, Sonoma, CA  
<http://www.svusdca.org>  
Tel. 707/935-6000

**BOARD OF TRUSTEES**

Melanie Blake  
Anne Ching  
Cathy Coleman  
John Kelly  
Troy Knox

**CITIZENS' OVERSIGHT COMMITTEE MEETING AGENDA**  
**Wednesday, March 31, 2021**

**6:00 P.M.**

We encourage the public to observe the Citizens' Oversight Committee Meeting and provide public comment and we have established a method that will allow the public to make comments using their own voice and words (rather than having written comments from the public read by District staff).

To watch the Citizens' Oversight Committee Meeting and provide public comment via Zoom, please join from a PC, Mac, iPad, iPhone, or Android device, please click this URL to join: [Zoom. Citizens' Oversight Committee](#)

(the Zoom link is included on the [Citizens' Oversight Committee District Webpage](#))

Please be aware that the public may still send correspondence (such as email, U.S. postal mail, etc.) to Committee Members. However, this correspondence is not considered public comment at a Citizens' Oversight Committee Meeting and will not be treated as such.

*The Sonoma Valley Unified School District adheres to the Americans with Disabilities Act. Should you require special accommodations or more information about accessibility please contact 707/935-4249. All efforts will be made for reasonable accommodations.*

**PLEASE TURN OFF ALL CELL PHONES AND/OR PAGERS as a courtesy to the Committee and the audience.**

Estimated Time

**6:00 P.M. CALL TO ORDER**

- 1. Acknowledgement and Thank You - Jamie Storck - elected to stay for her third term ending March 2023. Kevin Berger - April 2021 and Chairman / President, Chris McNairy - May 2021**
  - Discuss recruiting new members, two vacancies coming up.
- 2. 2017 Bond Project Schedule (Information)**
  - Walk-in item if available, Updated 2017 Bond Project Schedule
- 3. Review October 21, 2020 meeting minutes, name spelling correction (Information)**

- 4. Approve Minutes from March 24, 2021 (Action)**
  
- 5. Joshua Braff, CBO will update the Committee Expenditures from Fund 21 and Fund 22 (Information)**
  
- 6. Approve the Citizens' Oversight Committee Annual Report 2020-2021 to be presented April 20, 2021 at the Board Meeting (Action)**
  
- 7. Organization; Officers: Election of Officers for the Upcoming Year (Action)**
  - **President**
  - **Representative**
  - **Secretary**
  
- 8. Calendar Next Meeting**
- 9. Public Comment**
- 10. Adjournment**

**Sonoma Valley Unified School District - Bond Implementation Plan**

| SITE                                | PROJECT  | PROJECT BUDGET | 2017        | 2018 | 2019 | 2020        | 2021 | 2022 | 2023        | 2024 |
|-------------------------------------|--|----------------|-------------|------|------|-------------|------|------|-------------|------|
|                                     |  |                | (Sale Year) |      |      | (Sale Year) |      |      | (Sale Year) |      |
| <b>Adele Harrison Middle School</b> |  |                |             |      |      |             |      |      |             |      |
|                                     | Gym Locker Room and Performing Arts Modernization                  | \$3,570,943    |             |      |      |             |      |      |             |      |
| <b>Altimira Middle School</b>       |  |                |             |      |      |             |      |      |             |      |
|                                     | All weather Track and Field Improvements - COMPLETE                | \$5,192,000    |             |      |      |             |      |      |             |      |
|                                     | Locker Room Renovations and Roof Dry Rot Repairs                   | \$1,762,472    |             |      |      |             |      |      |             |      |
| <b>Dunbar Elementary School</b>     |  |                |             |      |      |             |      |      |             |      |
|                                     | Add Sound Mitigation in the Multi Purpose - COMPLETE               | \$51,075       |             |      |      |             |      |      |             |      |
|                                     | Toilet Room Modernization - COMPLETE                               | \$413,583      |             |      |      |             |      |      |             |      |
|                                     | Septic System Replacement - COMPLETE                               | \$503,100      |             |      |      |             |      |      |             |      |
|                                     | Add Stage and Storage room to Multi Purpose                        | \$2,055,664    |             |      |      |             |      |      |             |      |
|                                     | Reconfigure Library/Comp lab to 21st Century Learning Center       | \$632,450      |             |      |      |             |      |      |             |      |
| <b>El Verano Elementary School</b>  |  |                |             |      |      |             |      |      |             |      |
|                                     | New Multi-Use Building & New Drop Off/Parking                      | \$8,428,115    |             |      |      |             |      |      |             |      |
| <b>Flowery Elementary School</b>    |  |                |             |      |      |             |      |      |             |      |
|                                     | Parking Safety, Multi Purpose and Library Modernization - COMPLETE | \$2,574,229    |             |      |      |             |      |      |             |      |
|                                     | Kindergarten Playground Improvements - COMPLETE                    | \$38,899       |             |      |      |             |      |      |             |      |
| <b>Prestwood Elementary School</b>  |  |                |             |      |      |             |      |      |             |      |
|                                     | Add Stage, Kitchen and Storage to Multi Purpose                    | \$5,415,453    |             |      |      |             |      |      |             |      |
| <b>Sassarini Elementary School</b>  |  |                |             |      |      |             |      |      |             |      |
|                                     | Site Lighting Replacement - COMPLETE                               | \$241,151      |             |      |      |             |      |      |             |      |
|                                     | New Multi-Use Building with Indoor and Outdoor Stage               | \$7,407,311    |             |      |      |             |      |      |             |      |
| <b>Sonoma Valley High School</b>    |  |                |             |      |      |             |      |      |             |      |
|                                     | Library Renovations - COMPLETE                                     | \$437,466      |             |      |      |             |      |      |             |      |
|                                     | New Drop Off and Parking At Front of Campus - On HOLD              | \$197,964      |             |      |      |             |      |      |             |      |
|                                     | Renovate Career Technical Education Culinary Classrooms            | \$4,567,536    |             |      |      |             |      |      |             |      |
|                                     | Track and Field Improvements                                       | \$15,219,978   |             |      |      |             |      |      |             |      |
|                                     | Pool and Associated Buildings                                      | \$15,900,000   |             |      |      |             |      |      |             |      |
|                                     | Science Wing Modernization   | \$8,684,390    |             |      |      |             |      |      |             |      |
| <b>Sonoma Charter School</b>        |  |                |             |      |      |             |      |      |             |      |
|                                     | Classroom Replacement Phase 1 - COMPLETE                           | \$4,913,740    |             |      |      |             |      |      |             |      |
| <b>Woodland Star Charter School</b> |  |                |             |      |      |             |      |      |             |      |
|                                     | Admin & Classroom Modernization & New MPR                          | \$8,211,150    |             |      |      |             |      |      |             |      |
| <b>Creekside High School</b>        |  |                |             |      |      |             |      |      |             |      |
|                                     | Interior Modernization - COMPLETE                                  | \$537,771      |             |      |      |             |      |      |             |      |

KEY: Light Green - Pre-construction  
 Dark Green - Bidding and Construction

Note: Project budget include construction hard and all other soft cost

**Sonoma Valley Unified School District - Bond Implementation Plan**

| SITE        | PROJECT   | PROJECT BUDGET | 2017        | 2018 | 2019 | 2020        | 2021 | 2022 | 2023        | 2024 |
|-------------|---|----------------|-------------|------|------|-------------|------|------|-------------|------|
|             |   |                | (Sale Year) |      |      | (Sale Year) |      |      | (Sale Year) |      |
|             | <i>SVHS Library Renovations - COMPLETE</i>                                    | \$437,466      |             |      |      |             |      |      |             |      |
|             | <i>Dunbar Add Sound Mitigation in the Multi Purpose - COMPLETE</i>            | \$51,075       |             |      |      |             |      |      |             |      |
|             | <i>Flowery Kindergarten Playground Improvements - COMPLETE</i>                | \$38,899       |             |      |      |             |      |      |             |      |
| <b>2019</b> |   |                |             |      |      |             |      |      |             |      |
|             | <i>Altimira All weather Track and Field Improvements - COMPLETE</i>           | \$5,192,000    |             |      |      |             |      |      |             |      |
|             | <i>Altimira Locker Room Renovations &amp; Roof Dry Rot Repairs - COMPLETE</i> | \$1,762,472    |             |      |      |             |      |      |             |      |
|             | <i>Dunbar Toilet Room Modernization - COMPLETE</i>                            | \$413,583      |             |      |      |             |      |      |             |      |
|             | <i>Dunbar Septic System Replacement - COMPLETE</i>                            | \$503,100      |             |      |      |             |      |      |             |      |
|             | <i>Flowery Multi Purpose and Library Modernization - COMPLETE</i>             | \$2,574,229    |             |      |      |             |      |      |             |      |
|             | <i>Sassarini Site Lighting Replacement - COMPLETE</i>                         | \$241,151      |             |      |      |             |      |      |             |      |
|             | <i>SVHS New Drop Off and Parking At Front of Campus - ON HOLD</i>             | \$197,964      |             |      |      |             |      |      |             |      |
| <b>2020</b> |   |                |             |      |      |             |      |      |             |      |
|             | <i>Creekside Interior Modernization - COMPLETE</i>                            | \$537,771      |             |      |      |             |      |      |             |      |
|             | <i>Adele Gym Locker Room and Performing Arts Modernization</i>                | \$3,570,943    |             |      |      |             |      |      |             |      |
|             | <i>El Verano New Multi-Use Building &amp; New Drop Off/Parking</i>            | \$8,428,115    |             |      |      |             |      |      |             |      |
|             | <i>Sonoma Charter Classroom Replacement Phase 1 - COMPLETE</i>                | \$4,913,740    |             |      |      |             |      |      |             |      |
|             | <i>SVHS Renovate Career Technical Shops and Culinary Classrooms</i>           | \$4,567,536    |             |      |      |             |      |      |             |      |
|             | <i>SVHS Track and Field Improvements</i>                                      | \$15,219,978   |             |      |      |             |      |      |             |      |
| <b>2021</b> |   |                |             |      |      |             |      |      |             |      |
|             | <i>SVHS Pool and Associated Buildings</i>                                     | \$15,900,000   |             |      |      |             |      |      |             |      |
|             | <i>Wodland Admin &amp; Classroom Modernization &amp; New MPR</i>              | \$8,211,150    |             |      |      |             |      |      |             |      |
| <b>2022</b> |   |                |             |      |      |             |      |      |             |      |
|             | <i>Prestwood Add Stage, Kitchen and Storage to Multi Purpose</i>              | \$5,415,453    |             |      |      |             |      |      |             |      |
|             | <i>Sassarini New Multi-Use Building with Indoor and Outdoor Stage</i>         | \$7,407,311    |             |      |      |             |      |      |             |      |
| <b>2023</b> |   |                |             |      |      |             |      |      |             |      |
|             | <i>Dunbar Add Stage and Storage room to Multi Purpose</i>                     | \$2,055,664    |             |      |      |             |      |      |             |      |
| <b>2024</b> |   |                |             |      |      |             |      |      |             |      |
|             | <i>Dunbar Reconfigure Library/Comp Modernization</i>                          | \$632,450      |             |      |      |             |      |      |             |      |
|             | <i>SVHS Science Wing Modernization</i>  | \$8,684,390    |             |      |      |             |      |      |             |      |

KEY: Light Green - Pre-construction  
 Dark Green - Bidding and Construction

Note: Project budget include construction hard and all other soft cost



**Sonoma Valley Unified School District**  
Meeting of the Citizens' Oversight Committee – October 21, 2020

**MINUTES**

- MEMBERS PRESENT:** Chris McNairy, Havard Staggs and Jamie Storck
- MEMBERS ABSENT:** Kevin Berger
- ADMINISTRATORS PRESENT:** Bruce Abbott, Associate Superintendent: Business Services
- CALL TO ORDER** The Citizens' Oversight Committee met via Zoom and made available for public viewing and public commenting. The meeting was called to order at 6:08 p.m.
- 1. Approval of Minutes** A motion to approve the Minutes of the April 21, 2020 meeting was made by Havard Staggs and seconded by Jamie Storck. 3 Ayes. Motion passed.
  - 2. Approve of Expenditures April 6, 2020 through June 30, 2020** The Committee reviewed expenditures made in both the 2010 measure H Bond Fund and the 2017 measure E Bond fund for the period April 6, 2020 through June 30, 2020. Committee Member Havard Staggs made a motion to approve, seconded by Jamie Storck. 3 Ayes. Motion passed.
  - 3. Approve of Expenditures July 1, 2020 through October 02, 2020** The Committee reviewed expenditures made in both the 2010 measure H Bond Fund and the 2017 measure E Bond fund for the period July 1, 2020 through October 02, 2020. Committee Member Jamie Storck made a motion to approve, seconded by Havard Staggs. 3 Ayes. Motion passed
  - 4. Calendar Next Meeting to Approve Bond Audits Fiscal Year ending June 30, 2020** The Citizens' Oversight Committee will reconvene on March 24, 2021 at 6:00 p.m. after the committee members have had time to review the Fiscal Audits of both measure H Bond and measure E Bond Fiscal Year ending June 30, 2020.
  - 5. Calendar Next Meeting Date to Approve Annual Report** The Committee will reconvene on March 31, 2021 at 6pm. To approve the Annual Report and bring to the April 20, 2021 Board Meeting.
  - 6. Public Comment** None
- Adjourn** The meeting was adjourned at 6:23 p.m.

Additional notes:

Havard Staggs shared concern regarding the number of Committee members.

Citizens Committee should be a total of seven members.

There are applications on the Bond Page, though none have been submitted.

Chris McNairy asked to research Term dates for Committee Members.

Bruce Abbott invited Committee members to tour the Facility sites to view projects. Dates TBD



**Sonoma Valley Unified School District**  
Meeting of the Citizens' Oversight Committee – March 24, 2021

**MINUTES**

**Members Present:**

Chris McNairy, Havard Staggs, Jamie Storck, Kevin Berger and newly appointed members Daniel Dwyer, James P Hagstrom and Christee Rowlands

**Members Absent:** All members attended

**Administrators Present:**

Bruce Abbott, Associate Superintendent: Business Services

**Call to Order:**

The meeting was called to order at 6:06pm. The Citizens' Oversight Committee meeting was made public via Zoom and posted on the SVUSD Website.

**1. Welcomed new members and Introduction -**

- Daniel Dwyer, Representing: At-Large Member
- James P Hagstrom, Representing: Bona Fide Taxpayer Organization
- Christee Rowlands, Representing: Parent of a SVUSD student

Chris McNairy read the Duties of the Committee from the Bond Audit page 16. Chris informed the Committee of their responsibilities and what is expected of them.

**2. Acknowledgement and Thank You -**

Kevin Berger - April 2021 and President, Chris McNairy - May 2021 for their dedication to the Citizens' Oversight Committee for the past 6 years. Jamie Storck elected to stay for another term, ending March 2023.

**3. Approval of Minutes:**

Note: Jamie Storck asked that the spelling of her name be corrected, the corrected version is included on March 31, 2021 Agenda for reference.

A motion to approve the minutes of the October 21, 2020 meeting was made by Hav Staggs and seconded by Jamie Storck, 6 ayes, zero neys, Motion passed.

**4. 2017 Bond Project Schedule:**

Chris McNairy asked that this be brought to every meeting moving forward and that a column added to include the finished or final project cost would be helpful. We will update and walk it in if available as early as next week. Otherwise requests for updates will be brought to the next meeting, TBD.

Meeting Minutes of the Citizens' Oversight Committee – March 24, 2021



**5. Approval of Expenditures:**

The Committee reviewed expenditures made both in the 2010 Measure H Bond Fund and the 2017 Measure E Bond Fund for the period October 03, 2020 through February 28, 2021. Committee member Hav Staggs made a motion to approve, seconded by Kevin Berger. 6 ayes, zero neys. Motion passed.

**6. Approve Measure E Bond Audit Report Fiscal Year Ended June 30, 2020.**

The Committee reviewed the Measure E Bond Audit Report 2019-2020 FY 20.

Committee member Kevin Berger made a motion to approve, seconded by Jamie Stock, 6 ayes, zero neys. Motion Passed.

Noted: Chris read pages 1,16 and 18 of the Bond Audit report to the Committee of their responsibilities and duties as a member of the Citizens' Oversight Committee. Chris reminded the members that this was their only duty and to stay on track.

**7. Approve Measure H Bond Audit Report Fiscal Year Ended June 30, 2020:**

The Committee reviewed the Measure H Bond Audit Report 2019-2020 FY 20.

Committee member Hav Staggs made a motion to approve, seconded by Kevin Berger, 6 ayes, zero neys. Motion Passed.

**8. Draft Annual Report:**

The Committee will reconvene March 31, 2021 6pm to Approve 2020-2021 Annual Report.

**9. Next Meeting Date Wednesday, March 31, 2021 6pm via Zoom**

**Public Comment:**

There were no public comments.

**Adjournment:** The meeting was adjourned at 6:56 pm





CITIZENS' BOND OVERSIGHT  
COMMITTEE

ANNUAL REPORT

March 31, 2021



## **CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT**

**2020-2021**

### **The Citizens Oversight Committee**

Measure H, authorizing the issuance of \$40 million of general obligation bonds, was approved by the voters within the Sonoma Unified School District in November, 2010. In November 2016, voters passed Measure E authorizing the issuance of \$120 million of general obligation bonds. Pursuant to the provisions of the Strict Accountability in Local School Construction Bonds Act of 2000 the Board of Trustees was required to appoint a Citizens' Oversight Committee after the successful bond election.

At their regular meeting on November 15, 2016, the District's Board of Trustees designated our current committee as the Citizens' Oversight Committee for both Measure H and Measure E.

The primary charge of the Oversight Committee is to inform the public about the expenditure of bond revenues and to ensure these revenues are spent for the purposes described in Measure H and Measure E. Activities and duties of the Committee are found in Sections 15278 et. seq. of the Education Code.

The Citizens' Oversight Committee is required to have representatives from the following:

1. One member active in a business organization representing the business community located within the District.
2. One member active in a senior citizens' organization.
3. One member active in a bona fide taxpayers' organization.
4. One member who is the parent or guardian of a child enrolled in the District.
5. One member who is the parent or guardian of a child enrolled in the District and who is active in a parent-teacher organization, such as the PTA or school site council.
6. Two other members, selected from the public at large.

## **MEMBERS OF THE COMMITTEE**

**Chris McNairy, Chairman**, is a Sales Manager for Hunter Industries. Chris' children attended Sonoma Valley Unified School District Schools and he has served on the Sonoma Charter School Governing Board, Sonoma Charter School PTO, as the President of the SVHS Boosters Board and the Sonoma Valley High School Master Planning Committee. Additionally, Chris is active or has been active in the Boy Scouts, Little League, Babe Ruth and St. Andrew Presbyterian Church.

**Kevin Berger** was appointed to the Oversight Committee in April 2015. Kevin is a Civil Engineer for the Sonoma County Permit and Resource Management Department and is representing the community as an at-large member of this committee.

**Havard Staggs** was appointed to the Oversight Committee by the Board on December 13, 2016. Havard serves as the Treasurer of the California Foundation on Aging and served on the 2002 Amador County Unified School District Bond Oversight Committee.

**Jamie Storck** was appointed to the Bond Oversight Committee by the Board on March 14, 2017. Jamie is a parent of an SVUSD student and is active in a local business organization.

## **ACTIVITIES OF THE COMMITTEE:**

### **Agenda and Action taken at the October 21, 2020 Meeting include the following:**

- Approval of the Minutes from the Committee's April 21, 2020 meeting
- Approve expenditures from 2010 (H) Bond and 2017 (E) Bond for the period April 6, 2020 through June 30, 2020
- Approve expenditures from 2010 (H) Bond and 2017 (E) Bond for the period July 1, 2020 through October 02, 2020
- Calendar Next Meeting Date to Approve Audit of Measure (H) Bond and (E) Bond for the Fiscal Year Ending June 30, 2020 (March 24, 2021)
- Calendar Next Meeting Date to Approve Annual Report to be presented at a future Board Meeting (March 31, 2021)

### **Facilities Tour March 5, 2021:**

- Sonoma Charter School, Portable Replacement Project
- Altimira Middle School, Track Project and Locker Room Project
- El Verano Elementary School, Multi-Purpose Room Project
- Adele Harrison Middle School, Gym and Performing Arts and 21<sup>st</sup> Century Furniture Projects
- Sonoma Valley High School, CTE Culinary, Athletic Fields Projects

### **Agenda and Action taken at the March 24, 2021 Meeting include the following:**

- Welcome New Members to the Citizen Oversight Committee:
  - Daniel Dwyer, Representing: At-Large Member
  - James P Hagstrom, Representing: Bona Fide Taxpayer Organization
  - Christee Rowlands, Representing: Parent of a SVUSD student
- Acknowledgement and Thank You –Kevin Berger – April 2021 and President, Chris McNairy – May 2021

- Discuss recruiting new members
- Approval of the Minutes from the Committee's October 21, 2020 meeting
- Approve the Measure H (2010) and Measure E (2017) Bond Fund Audit Report for the Fiscal Year Ended June 30, 2020
- Review both Measure H (2010) and Measure E (2017) expenditures for the period October 03, 2020 through February 28, 2021.
- Review the *DRAFT* Annual Report to the Board of Trustees
- Select the Board Meeting Date to present the Oversight Committee's Annual Report to the Board of Trustees. (April 20, 2021)

**Agenda and Action taken at the March 31, 2021 Meeting include the following:**

- Review Corrected Minutes from October 21, 2020 meeting
- Approval of the Minutes from the Committee's March 24, 2021 meeting
- Approve the Citizens' Oversight Committee Annual Report 2020-2021 (to be presented at the April 20, 2021 Board meeting)
- Calendar Next Meeting

**Conclusion**

The Committee's activities and actions have been in accordance with the Procedures, Policies and Guidelines adopted by the Board of Trustees as well as the duties outlined in Sections 15278 et. seq. of the Education Code. Financial reviews have taken place at each of the Committee's meetings listed.

Total expenditures approved from Fund 22 (2010 Bond/Measure H)

- April 06, 2020 to June 30, 2020 were \$962,041.74
- July 1, 2020 through October 02, 2020 were \$148,743.52
- October 03, 2020 through February 28, 2021 were \$860,429.

Total expenditures approved from Fund 21 (2017 Bond / Measure E)

- April 06, 2020 to June 30, 2020 were \$15,609,132.94
- July 1, 2020 through October 02, 2020 were \$7,093,801.12
- October 03, 2020 through February 28, 2021 were \$22,535,212.12

Since inception, total expenditures approved by the Committee have been:

|   |                  |
|---|------------------|
| Fund 21 (CREBS)<br>(Clean and Renewable Energy Bonds)<br>Funds fully expended in 2015 | \$9,866,112.41   |
| Fund 22 (2010 Bond / Measure H)   | \$29,784,544.83  |
| Fund 21 (2017 Bond / Measure E)   | \$ 63,844,263.21 |

